

# SUPERDRY®

FUTURE · CRAFT · CULTURE

## FABRIC ASSISTANT – 12 MONTH FTC

### WHO WE ARE

Superdry is a British, founder-led brand with a truly global presence. We've been proudly creating world-class product for two decades, offering genuine choice to our customers with our curated collections.

Our mission is to be the No. 1 premium sustainable style destination, delivering product that is authentic with unmatched quality and true integrity, much like our people.

We are on an ambitious journey to serve our diverse community through a premium brand that's focused on the future, prioritises sustainability, leads with craft, and celebrates culture. We need talented people to join us on the adventure, is this you?

### THE ROLE

At Superdry you will be able to make your mark in an evolving business and be part of our developing story.

A great opportunity has arisen to join Superdry as a Fabric Assistant within the Quality & Technical department on a 12-month fixed term contract. This is a critical role in the Fabric & Compliance Team ensuring on-time delivery of fabric information, coding, colour and compliance documentation, working closely with Suppliers and key internal stakeholders.

### YOU WILL

- Understand and support Superdry's fabric standards and processes and contribute to maintaining the high quality of Superdry fabrics
- Assist the Fabric Technologist to process fabric submissions from our global supply base
- Gather, organise and accurately input all fabric data into PLM in line with Critical Path deadlines
- Manage the coding of all fabric standards, catalogued with a specification uploaded to PLM
- Work with Design on obtaining fabric requirements and ensuring any changes are updated on our systems and to key stakeholders.
- Assist in maintaining the PLM Fabric and Colour Libraries with accurate and up-to-date data
- Obtain compliance documentation for sustainable fabrics from Suppliers and update systems and teams
- Coordinate fabric information from Suppliers and internal stakeholders
- Collaborate with other assistants on operational duties, keeping the department organised & running smoothly
- Regularly update Fabric Team records and PLM to assist Critical Path activity
- Help to create an organised and efficient workspace for the Fabric Team and wider department
- Build good relationships, communicating and engaging with colleagues and Suppliers

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## YOU ARE

- Degree-educated, ideally in Fashion Design or related field
- Experienced in data entry with excellent administrative skills
- Knowledgeable of and have a strong interest in fabric
- Flexible, adjusting quickly to change and able to deliver to tight deadlines
- Competent in the use of Excel and Outlook
- An excellent communicator and relationship builder, within the department and the wider business
- Able to bring new ideas and best practice, initiating changes to improve ways of working
- Collaborative, working with others across the business to get the best results
- Able to become knowledgeable on PLM software
- Passionate about the Superdry brand
- Based in, or within a commutable distance of Cheltenham

## WORKING FOR SUPERDRY HAS NEVER BEEN SO REWARDING...

- 25 days annual leave, plus bank holidays, and an additional day off to celebrate your Birthday. We also offer a holiday buying scheme.
- Family is massively important to us, so we have a broad range of family-friendly working policies in place, including enhanced maternity, paternity, and adoption leave.
- Company Pension scheme.
- All employees are covered by our Life Assurance policy whilst working at Superdry. We feel it's important to offer protection for your family and loved ones in such a situation and to support this we offer life assurance cover which pays a lump sum equivalent either twice or four times your annual salary.
- A big staff discount – naturally. Because we know that you love to wear Superdry, you'll benefit from a 50% discount in store and online and our Head Office is home to our very own store for staff only where you can treat yourself to heavily discounted sample stock.
- A health cash plan is open to all employees.
- Private Medical cover - a taxable benefit, which managers are eligible to opt in to.
- Flexible working - to help you achieve that all-important work-life balance.
- A global employee assistance plan in place that you can access anytime you want - it's free and confidential.
- You'll also have access to a Cycle to Work Scheme and an excellent Car contract hire/purchase scheme along with a massive range of local discounts with businesses across Gloucestershire.

At Superdry, everyone has a voice, and we want to hear it. We create environments where individuality can flourish and is celebrated as part of who we are as a brand. We're incredibly proud that over 90% of our people feel strongly that they can be themselves at work.

We want to meet people with varied backgrounds because we understand that diversity of thought encourages new ideas to thrive, fuelling creativity and enabling us to do better work. We want to build a team which represents a variety of backgrounds, styles, perspectives, and skills; we hire people based on their merit and potential. We also welcome conversations about flexible working for all roles at Superdry and will always accommodate it where possible.