

GET READY FOR EVERYTHING.

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SOURCING COORDINATOR - CHELTENHAM

WHO WE ARE

Superdry have been making world class product for 15 years, and we're proud of it. Our mission is to inspire and engage the contemporary style obsessed consumer, whilst leaving a positive environmental legacy.

Together, we have built a brand that has cut through the global apparel market at record speed, taking market share from brands that have existed for decades. But we have a big opportunity ahead of us as we launch 4 new collections.

We are now on an exciting journey to reset our brand and return to our design-led roots and we are looking for talented people to join us on our journey.

THE ROLE

Working within the Sourcing function as a Sourcing Coordinator, you will be responsible for coordinating the procurement of all packaging and trim components. You will have the opportunity to support on strategic projects to ensure we meet our sustainability goals whilst ensuring target margins are achieved and quality maintained.

We are looking for someone very process driven who will take ownership for the ordering and on time delivery of our salesman samples, working in collaboration with peers in the Design, Merchandising, Collection Strategy and Wholesale teams to support the launch of our seasonal collections.

YOU WILL

- Support Sourcing managers with ensuring cost efficiencies for trims and packaging have been secured through effective negotiation with suppliers, leveraging scale and accurately analysing benchmark costings with existing and potential suppliers
- Drive improvements within trims and components alongside the Sustainability team in line with our global Sustainability strategy to become the #1 most sustainable style destination
- Maintain a credible and collaborative working relationship with our trim suppliers, holding weekly calls and escalating any high risks to delivery with proactive solution proposals
- Manage day to day enquiries between garment suppliers and our nominated trim suppliers, to ensure on time deliveries
- Work closely with Design and Collection Strategy teams to manage the setup of our global option line list on the Product Lifecycle Management system and downstream systems
- Ensure all required attribution is maintained within our core systems, including accurate swing ticket allocation

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- Be accountable for ordering salesman samples which support the Wholesale business and ensuring that suppliers produce these samples to the given timelines and distributed to our global showrooms; reporting and escalating the status of these to the wider business
- Lead weekly calls with our regional offices to discuss SMS, working collaboratively to resolve issues that could cause delays or shortages. Generate a slippage report to provide visibility to senior management
- Manage and support projects within deadlines and in line with the strategic goals of the department
- Work closely with the wider Sourcing team including Sourcing assistants, providing training and support when required
- Complete other tasks as required to support a fast paced, growing business

YOU ARE

- Educated to degree level or equivalent
- Someone with experience in Sourcing, Buying or Merchandising
- Able to balance operational and strategic thinking, challenging the status quo
- Able to cut quickly through complexity and ambiguity whilst also thinking sustainably and are future-oriented
- Able to cope with the pressures of working in a fast paced environment
- Able to handle large volumes of data with high accuracy
- Self-motivated with a positive attitude
- Able to work at pace to deliver to agreed timelines
- Someone with strong organisation, prioritisation and time management skills
- Able to cooperate and network effectively, creating genuine and trustful relationships
- Able to work as part of a team to achieve business objectives
- Equipped with excellent numerical and analytical skills and intermediate in Excel

WORKING FOR SUPERDRY HAS NEVER BEEN SO REWARDING...

- 25 days annual leave, plus bank holidays, and an additional day off to celebrate your Birthday. We also offer a holiday buying scheme.
- Family is massively important to us, so we have a broad range of family-friendly working policies in place, including enhanced maternity, paternity, and adoption leave
- Company Pension scheme
- All employees are covered by our Life Assurance policy whilst working at Superdry. We feel it's important to offer protection for your family and loved ones in such a situation and to support this we offer life assurance cover which pays a lump sum equivalent either twice or four times your annual salary
- A big staff discount – naturally. Because we know that you love to wear Superdry, you'll benefit from a 50% discount in store and online and our Head Office is home to our very own store for staff only where you can treat yourself to heavily discounted sample stock
- A health cash plan is open to all employees.

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- Private Medical cover - a taxable benefit, which managers are eligible to opt in to
- Flexible working - to help you achieve that all-important work-life balance
- We want you to share in our success and so we have a choice of Share Save schemes you can opt into
- A global employee assistance plan in place that you can access anytime you want - it's free and confidential
- You'll also have access to a Cycle To Work Scheme and an excellent Car contract hire/purchase scheme along with a massive range of local discounts with businesses across Gloucestershire

At Superdry, everyone has a voice and we want to hear it. We create environments where individuality can flourish and is celebrated as part of who we are as a brand. We're incredibly proud that over 90% of our people feel strongly that they can be themselves at work.

We want to meet people with varied backgrounds because we understand that diversity of thought encourages new ideas to thrive, fuelling creativity and enabling us to do better work. We want to build a team which represents a variety of backgrounds, styles, perspectives, and skills; we hire people based on their merit and potential.

We also welcome conversations about flexible working for all roles at Superdry and will always accommodate it where possible.

To support our Diversity & Inclusion agenda, we have introduced blind applications, which are a simple and straightforward practice during the first step of the hiring process. This means that some personal information, for example, name, gender and education history will be removed at application stage to prevent bias.

As we won't be able to look at your CV, please make sure your profile is as detailed as possible.

Please also have a look at our [career website](#). Here you can find information about the Growing Futures Programme, a scheme that supports applicants from ethnic minority backgrounds to apply for roles at our HO in Cheltenham.